

## **London Borough of Harrow**

### **KEY DECISION SCHEDULE ( SEPTEMBER 2020 - NOVEMBER 2020 )**

#### **MONTH: September**

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

**A Key Decision is a decision by the Executive which is likely to:**

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

## **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1055 or by contacting [democratic.services@harrow.gov.uk](mailto:democratic.services@harrow.gov.uk) or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
<b>SEPTEMBER 2020</b>						
Revenue and Capital Monitoring 2020/21 - Quarter 1 as at 30th June 2020	<ul style="list-style-type: none"> <li>• To note the Revenue and Capital forecast position as at Quarter 1</li> <li>• To approve virements</li> <li>• To approve any amendment in the capital programme delegated to Cabinet</li> </ul>	Cabinet	10 September 2020	<p>Councillor Adam Swersky</p> <p>Corporate Director, Resources Dawn.Calvert@harrow.gov.uk, tel. 0208 420 9269</p>	Part exempt	Agenda report and any related appendices
Harrow Strategic Development Partnership	To update on the progress of the procurement exercise and to appoint a preferred bidder with whom the Council will conduct the next	Cabinet	10 September 2020	<p>Councillor Keith Ferry; Councillor Adam Swersky</p> <p>Corporate Director, Community Julian.Wain@harrow.gov.uk, tel. 020 8424 6149</p>	Part exempt	<p>Agenda report and any related appendices</p> <p>Full briefings have been given to Councillors and Members of the Overview and</p>

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
	stage of the procurement process.					Scrutiny Committee.
School Organisation Update and School Capital Programme	<p>Note the School Roll Projections Report 2021-2032 and the changes to the school landscape.</p> <p>Delegate authority to the Corporate Director People Services following consultation with the Portfolio Holder Young People and Schools and the Portfolio Holder Resources to deliver the schools capital</p>	Cabinet	10 September 2020	<p>Councillor Christine Robson; Councilor Adam Swersky</p> <p>Paul Hewitt, Corporate Director, People johanna.morgan@harrow.gov.uk tel: 0208 736 6841</p>	Open	<p>Agenda report and any related appendices</p> <p>Consultation will be undertaken as part of the process to develop proposals and complete the statutory process required to make changes to school organisation.</p>

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
	programme for the school organisation projects.					
Local Outbreak Plans - Covid-19	To report and agree on the Council's plans to control and reduce the transmission of Covid-19 within the Harrow area.	Cabinet	10 September 2020	Councillor Graham Henson  Sean Harriss, Chief Executive (Head of Paid Service) carole.furlong@harrow.gov.uk tel: 020 8420 9508	Open	Agenda report and any related appendices  Ward councillors will be consulted on the plans, statutory agencies have been consulted on the Council's local outbreak plans
<b>OCTOBER 2020</b>						
Housing Revenue Account Business Plan Update	Cabinet requested to approve HRA	Cabinet	8 October 2020	Councillor Phillip O'Dell; Councillor Adam Swersky	Open	Agenda report and any related appendices

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
2020	Business Plan update 2020 to set framework within which budget report can be submitted given currently known impacts of COVID-19.			Divisional Director, Housing tasleem.kazmi@harrow.gov.uk, tel. 0208 420 9201		Council tenants, leaseholders, private residents and staff.
Approval for consultation for the Edgware Town Centre Supplementary Planning Document being jointly prepared with the London Borough of Barnet (2019-2021)	To receive a draft Edgware Town Centre Supplementary Planning Document and approve it for public consultation.	Cabinet	8 October 2020	Councillor Keith Ferry  Corporate Director, Community david.hughes@harrow.gov.uk, tel. 0208 736 6082	Open	Agenda report and any related appendices  Planning Policy Working Group, Finance and Legal.
<b>NOVEMBER 2020</b>						

## HARROW COUNCIL CABINET 2019/20

### CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships, Devolution & Customer Services	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader, Regeneration, Planning & Employment	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Public Health	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
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Portfolio	Councillor	Address	Telephone no.	Email
Community Engagement & Accessibility	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Resources	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk